

CENTRAL OTAGO FIRE BRIGADES' SUB-ASSOCIATION

PRESIDENT	Nigel Greaves
VICE PRESIDENT	David O'Sullivan
TREASURER	Phil Greeks
SECRETARY	David O'Sullivan

Minutes of the meeting held at Arrowtown

Meeting opened at 1930 on Wednesday March 12, 2025

Present

Alexandra	Mark Donald
Arrowtown	Sam McKeown Allison Bozhiqi Kelvin Perriman
Blackstone	
Clyde	John Haig
Cromwell	
Dunstan	Nigel Greaves
Frankton	Alice Cranston Phil Kavanagh
Glenorchy	
Lake Hawea	Josef Oakes
Luggate	David O'Sullivan Alan Humphrey
Makarora	
Millers Flat	

Naseby	James Hazlett
Omakau	
Queenstown	Dave Christie
Ranfurly	James Hazlett
Roxburgh	
Tarras	
Wanaka	Ralph Fegan Tony Wellman Hemi Cordell Phil Greeks

Guests

John Grenfell (LHM)
Kayla Hamilton
Jeff Manson
Nic McQuillan

Apologies

Russell Anderson
Alex Holden
Paul Hart
Aiofe Sheehan
Phil Bentley

Apologies sustained:	Greaves/Haig	CARRIED
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Minutes

The minutes of the previous meeting, as circulated, are confirmed.

Taken as read	Hazlett/Donald	CARRIED
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Matters arising

ACTION	PEOPLE	PROGRESS
Review and update constitution (NZFS to FENZ)	James Hazlett and David O'Sullivan	COMPLETED and sent out
February meeting in the Wakatipu? For new members and elected officials? Should we put on food and a drink at the bar? List out meeting dates for 2025.	President	COMPLETED
Kingston and QT Airport, ask them to join the CO sub (OS email Thurs August 3, 2023)	President	Genetic email sent to Kingston. Haven't contacted Qt Airport
Enquire about a Teams link so people can join in remotely	President	October/February. (South Otago do it, Scott Lanauze has a good idea around this, but does require a camera and microphone set up)

Correspondence

Inwards

1. 27/10 OS general circular
2. 20/10 OS RCR and Driver challenge hosts wanted
3. 24/10 Co President confirming attendance and CO waterways
4. 15/11 OS October meeting minutes
5. 26/11 OS Notice of and Forms for AGM
6. 27/11 OS forwarded another UFBA reply about ACC that didn't address our queries. OS said we are free to offer our own correspondence to the UFBA on this
7. 3/12 Questions about Sub from a member: 9/12 reply from same member
8. 4/12 UFBA letter reply about ACC. No answer to questions
9. 10/12 Waterways registration for Subs and OS
10. 13/12 OS General Circular
11. 15/1 OS Waterways registration
12. Numerous correspondence about the OS FF Challenge
13. Several from Alex Holden and Arrowtown organising March's meeting
14. 23/1 Roxburgh confirming their establishment date
15. 23/1 Jeff Manson regarding attendance at March's meeting

16. 26/1 Mark Davidson confirming Tarras' establishment date
17. 6/2 OS January meeting minutes
18. 6/2 OS enquiring about Teams meeting with Sub and Provincial
19. 21/2 OS February General circular
20. 26/2 OSPFBA AGM & Conference registration forms
21. 27/2 WCPFBA invite for April 5 FF challenge in Dobson
22. 11/3 Letter from OS regarding ACC reply.
23. 11/3 Letter from OS inviting President to the OS AGM

Outwards

1. 9/10 Sent out draft minutes of the meeting
2. 24/10 To President confirming attendance and CO waterways
3. 8/11 Reply to OS re UFBA letter about ACC
4. 27/11 replied to OS about UFBA ACC letter. Looped in sub reps
5. 6/12 Replied to Sub questions from a member
6. 6/12 Reply to OS about UFBAs 4/12 letter (CC'd members in)
7. 4/1 CO Constitution suggested changes emailed to everyone
8. Numerous replies about the OS FF Challenge
9. Several to Alex Holden and Arrowtown organising March's meeting
10. 23/1 To everyone regarding March's meeting and establishment dates
11. Numerous replies to brigades about establishment dates
12. 17/2 OS replied to OS about a note in their January meeting minutes that CO does not feel the ACC subject is completed.
13. 4/3 Meeting reminder

Correspondence received

Greaves/O'Sullivan

CARRIED

Financial

Balance \$3664

- Ten brigades are behind on their subs, including one that is two years behind
- Engraving invoice to pay for waterways trophies

Payment to host brigade for supper costs Greaves/O'Sullivan

CARRIED

Reports

President's Report

A lot in the news regarding volunteers saying vollies are the same as someone that is employed for H&S. But ACC doesn't consider us to be working.

UFBA Report

Jeff Manson spoke regarding challenges, volunteer engagement model, FENZ leader conferences. Most of the board are currently vollies, and want to hear from you.

Otago Southland Report

Kayla Hamilton spoke. 2025 AGM is in Matura. Several remits have been put forward. Please submit any queries in writing to ensure they get answered. Waiholo has joined OS Provincial. Southern Challenge had huge numbers and ran well. No host for RCR, so it won't be run this year. Training session will happen on May 28. Driver's challenge may be at Highlands in Cromwell. Please give notice of Honour's nights early, and invite subs, provincials and the UFBA.

Tech Panel Report

Looking for one more Tech panel official. Waterways trophies have been engraved. No host for this year's waterways in November yet.

FENZ Update Report

Nic McQuillan promoted the value of challenges. If you don't have a brigade team, enter anyway and the organisers can often combine teams. Still in a prohibited fire season.

Brigade Reports

Alexandra

30-40 calls, ticking along. Pump courses have been well received.

Arrowtown

About 70 for the year

2 recruits back off FF courses

1 about to head to QFF course

Blackstone

Clyde

Quiet, 10-12 calls this year. A few recruits heading off on courses.

Cromwell

Dunstan

15 calls so far this year. January was busy. Couple new members, and looking for a few more.

Frankton

60 calls this year, stable numbers, about to look for new recruits. Have the new light response vehicle.

Glenorchy

Lake Hawea

Several calls, a few K28s from Makarora, tourists lighting fires on beaches not knowing rules. One new SFF, a few about to go on QFF courses. A new recruit in the pipeline. Members enjoyed the FF challenge.

Luggate

Normal call numbers, two new recruits, had a last pump training night with Paddles before he left. Station is being rebuilt to earthquake standards.

Makarora

Millers Flat

Calls up for the start of the year. One new urban recruit, one RFF transfer. New CFO and one member resigned after 50 years service. Brigade ticking along nicely.

Naseby

Mid-teen call numbers, good numbers, brigade member had an unfortunate accident and everyone sends best wishes to him.

Omakau

Queenstown

Over 100, 3-4 calls per day stretching members. Well run FF challenge. Five recruits have gone away and come back. Appreciate assistance from Arrowtown and Frankton.

Ranfurly

Mid 20 calls, wide variety, three new recruits each for built and natural. Challenging getting powers that be to recognise that Ranfurly is a mixed rural and urban brigade (eg trying to send natural to MVA courses)

Roxburgh

Tarras

Wanaka

42 calls this year, quite a few medicals. No big grassies, thankful as it is super dry. Five new recruits started.

General Business

1. OSPFBA Conference. Remits relate to the challenge panel and rewriting the Constitution around challenges. Kayla and James spoke on why we should support these remits. Our President may be unavailable due to a prior medical fixer-upper required.
2. ERD Drivers driving without courses, should NOT be driving under lights and siren. GM are putting pressure on National Training to get these courses occurring. Get your numbers and applications into your GMs, as the GMs are currently not involved enough in brigade training plans, please let your GM know as that will help get appropriate courses run, especially if you are struggling with numbers.
3. Constitution suggested changes were emailed on January 4. Any views please email in. This can be a yearly update. Should LHM be something that is expected to be presented every few years? This could help with getting new elected officials interested.
4. 6/2 OS enquiring about Teams meeting with Sub and Provincial. We think it's a good idea.
5. What would members like us to advocate for, and who has a project that would like to be on the executive.

- a. Tony Wellman discussed items such as volunteers being exempt from Fire Levies. It was brought up some years ago, and we haven't heard from it since. It was a different method to retain volunteers.
 - b. Reimbursement for Provincial competitions to competitors and officials is taking several weeks, substantially longer than National challenges.
 - c. Should FENZ and ACC organised Cover Plus Extra (or similar) for all volunteers.
6. ACC, O'Sullivan spoke on the correspondence between UFBA, OS, and COFBSA. We have gone in a large loop, and the result has been a bit dismissive. Nic McQuillan discussed FENZs view. A CFO suggested that the UFBA could send out a clear explanation of how the ACC top up scheme works, how the UFBA run it, and what other options are available (eg Benevolent Fund emails are read the same day and often paid promptly in a manner of days). A strong and robust discussion stated a desire to continue to pursue this.
7. Point was made that Section 4 in the Constitution regarding the Executive Committee (elected officials) has a mandate to represent and push forward the view of the Sub Association

Action Points generated from the meeting

ACTION	PEOPLE	PROGRESS
Constitution <ul style="list-style-type: none"> • 2015 version found and distributed to our delegates and Past Presidents for review • Completed in time to be passed at our July 2025 AGM • Drafted in Google docs to allow online editing and future revisions • AGM notice to go out six weeks before the meeting • Leaves four months to interact with other Subs and OS on the matter, meaning everyone gets at least one meeting. • I have OS 	President	

<p>Constitution, try to get the other four Subs rules to compare them.</p> <ul style="list-style-type: none"> • OS AGM in May gives a meeting point to gather further information before the CO AGM. 		
Update reports structure in minutes and agenda	O'Sullivan	April
6/2 OS enquiring about Teams meeting with Sub and Provincial. Reply that we are interested.	O'Sullivan	March
Send out a further email clarifying the status of the view of COFBSA and the ACC coverage and information requested.	O'Sullivan	March
Confirm next two meeting dates, Cromwell in April, and a replacement for Luggate in July	Greaves	March
Kingston and QT Airport, ask them to join the CO sub (OS email Thurs August 3, 2023)	President	Genetic email sent to Kingston. Haven't contacted Qt Airport
Enquire about a Teams link so people can join in remotely	President	October/February. (South Otago do it, Scott Lanauze has a good idea around this, but does require a camera and microphone set up)

Next Meeting to be in Cromwell on April 9, 2025 at 1930

Meeting Closed at 2130